



## BOARD OF TRUSTEES MEETING

Monday, September 23, 2024

9:00am - 1:00pm

### AGENDA

OSBA Office, room 113  
1201 Court St NE  
Salem OR 97301

PACE Trustees: Tim Belanger (Chair), Business Director, Oregon Trail 46; Dawn Moorefield (Vice Chair), Interim Superintendent, Jefferson SD; David Kruse, Director of Safety & Risk, North Clackamas; Dawn Watson, OSBA Board Member, Phoenix-Talent 4; Olivia Meyers-Buch, Director of Operations and Finance, Corvallis; Jordan Ely, Chief Financial Officer, Jefferson County SD; John Rexford (Trustee Emeritus), Leadership Support Specialist, High Desert ESD; Sean Taggart, Director of Risk Management, Rogue Community College;

OSBA Staff: Dave Harvey, PACE Administrator; Emily Welborn, PACE Sr. Administrative Assistant; Meghan Peterson, Membership; Emielle Nischik, Acting Executive Director; Michael Miller, interim Legal Services Director; Jaime Conder, Director of Finance and Operations; Henry van Vuuren, IT Analyst; Charissa Geib, Events Specialist;

SDAO Staff: Frank Stratton, Executive Director; Scott Neufeld, Deputy Executive Director; Jens Jensen, Property Casualty Claims Manager; Chris Hill, Underwriting Manager; Michael Doherty, Chief Financial Officer; Troy DeYoung, Sr. Risk Management Consultant;

- I. Welcome - *Tim Belanger called meeting to order at 9:02 am.*
  - A. Introductions of guests (Sean, Jordan online)
  - B. Gina- com, Adrienne (absent)- Leg
  
- II. Presentations
  - A. Claims Audit- results and action plans - *Jens Jensen*
    - a. *Praxis- audited 100 files from the last 3 years*
    - b. *Provide detailed coverage analysis at the front of each file (broad coverage with PACE) , new form to show reviewed coverage*
    - c. *Frank- previous audit was disaster due to the auditor not the audit itself*
  - B. OASBO-PACE Outstanding Partner Award - *Dave Harvey*
    - a.
  - C. AGRiP Advisory Standards Recognition Proposal - *Dave Harvey*
    - a. *March 2026*
  
- III. Action Items
  - A. SDAO & OSBA 2023-2024 Evaluation Report - *Dave Harvey*



- a. *"I move approval in accepting the SDAO and OSBA evaluation for the 2023-2024 fiscal year."*

*Dawn Moorefield motioned. David Kruse seconded. None opposed. None abstained. Motion passes unanimously*

- B. SDAO and OSBA Evaluation Criteria Proposal – *Dave Harvey*

- a. *"I move approval to change evaluation rating to deficient, meets, and exceeds."*

*Jordan Ely motions. David Kruse seconds. None opposed. None abstained. Motion passes unanimously.*

#### IV. Department Reports

- A. Legal Services Report – *Michael Miller*

*-Terminations have been a major preloss theme  
- seeing a backlog of bully claims, some of which are carryover from the pandemic period.  
-Upcoming webinars: specifically Social Media and Speech Rights.*

- B. Claims Department Report – *Jens Jensen*

*-Increase in Bus claims w/ start of school  
- \$450,000 for roof damage from a windstorm in Nyssa.  
- \$10+ million estimate for damage at Bend-La Pine after a sprinkler pipe failure caused the auditorium to be demolished.  
- Large claim around \$500,000 for flooding from broken sprinkler pipes.  
-pre-litigation mediation resulted in a significant reduction in the claimant's demand, from \$550,000 down to \$425,000. Jens emphasized the value of prevention efforts like the SAM PSAs.*

- C. Financial Report – *Michael Doherty*

*-The actuary report was more favorable than previous projections, resulting in a reduction of about \$1.5 million in claims estimates.  
-PACE had \$5.2 million in total investment earnings, with \$400,000 from the current policy year and \$4.8 million from the prior year.  
-PACE's retained earnings are now just under \$52 million going into the current policy year.  
-In February, PACE will be updating the investment and retained earnings policies to align with the current financial position.*

#### V. Discussion Items

- A. Board Activity Reports- *Trustees*

- B. PACE Administration Update- *Dave Harvey*

*-Jens presenting at 78<sup>th</sup> annual OSBA conference  
-Dave presenting at OCCA during their conference*



-PACE hosting Lloyds of London representatives while in town this week

-OSBA is combining marketing/communications and legislative services department under a new role: Director of Government Relations and Marketing

-The OSBA bylaws are being updated to clarify that PACE is a trust, not a committee of OSBA. This bylaw change requires a membership vote.

- The bylaws are also being reviewed to ensure consistency and clarity in the relationship between OSBA and PACE.

-PACE will be reviewing its policies, including the equity distribution, financial investment, and retained earnings policies, and bringing updates to the board.

C. PACE Board Priorities Draft - *Dave Harvey*

-*Discussion on wording related to sex abuse: changing to "Partner with PACE members..."*

-*Board would like annual updates on the priorities and action plans.*

-*Board would like to focus on equipping members with the right tools to mitigate risk.*

VI. Informational Written Reports *Usually not discussed unless a Trustee has a question.*

A. Russell Investment Report

B. Risk Management Report - *Dan Davenport*

C. Underwriting Report - *Chris Hill*

VII. Future Trust Meetings and Trustee Attendance

A. December 4, 2024, Gordon Hotel (COSA Law Conference)

B. February 3, 2025, OSBA Offices

C. April 9, 2025, Sunriver Conference Center

D. April 10, 2025, PACE Day, Sunriver Conference Center

E. July 21 & 22, 2025, Riverhouse, Bend OR

VIII. Trustee Training Opportunities

A. Association of Governmental Risk Pools (AGRiP)

Governance and Leadership Conference

PACE Trust Board attendance

A focus on education for pool governing bodies, with additional leadership and timely operational content.

- March 16 - 19, 2025; Las Vegas, NV

B. Public Risk Management Association (PRIMA)

Annual Convention

The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.

June 1-4, 2025; Seattle, WA

IX. Meeting adjourned at 10:59 am