



BOARD OF TRUSTEES MEETING

Wednesday, December 6, 2023

9:00am - 12:00pm

AGENDA

The Gordon Hotel
555 Oak St
Eugene, OR 97401
Meeting Room: Ed Ragozzino Ballroom

I. Lunch 12pm

II. Welcome - *Tim Belanger*

A. Introductions of guests

III. Presentations

A. Actuary Report - *Kevin Wick PWC*

B. Financial Audit - *James Marta CPA*

C. Claims Manual Review - *Jens Jensen*

Break

IV. Action Items

A. September 25, 2023, meeting minutes

a. *"I move approval of the September 25, 2023, PACE Trust meeting minutes"*

V. Department Presentations

A. Risk Management Report - *Dan Davenport*

B. Claims Department Report - *Jens Jensen*

C. PACE Financial Report - *Michael Doherty*

VI. Discussion Items

A. Board Activity Reports - *Trustees*

B. PACE Trustee Seat 6 Vacancy Discussion - *Dave Harvey*

C. PACE Trustee seats 3 (Brad Henry) and 7 (Tim Belanger) Renewal Acceptance

D. PACE Trustee Self Assessment Tool - *Dave Harvey*

E. PACE Administrator update - *Dave Harvey*

a. PACE Spot Award

F. Future Trustee topics and activities - *All*

G. AGRiP Governance Conference attendance - *Dave Harvey*



VII. **Informational Written Reports** *Usually not discussed unless a Trustee has a question.*

- A. Legal Department Report - *Haley Percell*
- B. Underwriting Report - *Chris Hill*
- C. Legislative Report - *Lori Sattenspiel*
- D. Communications Report - *Alex Pulaski*
- E. PACE Investment Report - *Russell Investments*
- F. Signed service agreements for PACE-OSBA and PACE SDAO - *Dave Harvey*

VIII. **Future Trust Meetings and Trustee Attendance**

- A. February 5, 2024, OSBA Offices
- B. April 10, 2024, Sunriver Conference Center
- C. April 11, 2024, PACE Day, Sunriver Conference Center
- D. July 22 & 23, 2024, TBD in Central Oregon

IX. **Trustee Training Opportunities**

A. *Association of Governmental Risk Pools (AGRiP)*

Governance and Leadership Conference

PACE Trust Board attendance

A focus on education for pool governing bodies, with additional leadership and timely operational content.

- March 3 - 6, 2024 - Nashville, TN

B. *Public Risk Management Association (PRIMA)*

Annual Convention

The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.

June 6-9, 2024, Nashville, TN

Adjourn for Oregon Law Conference and Dinner