



BOARD OF TRUSTEES MEETING

Monday, February 5, 2024

9:00am – 1:00pm

AGENDA

Salem Convention Center
The Board Room
200 Commercial St. SE
Salem OR 97301

- I. **Welcome** – *Tim Belanger*
 - A. Introductions of guests

- II. **Presentations**
 - A. PACE Investment Report – *Russell Investments*
 - B. Claims Manual Review and Update – *Jens Jensen*

- III. **Action Items**
 - A. December 6, 2023, meeting minutes
 - a. “I move approval of the December 6, 2023, PACE Trust meeting minutes.”
 - B. PACE Trustee Nomination Seat 6 – *Dave Harvey & John Rexford*
 - C. PACE Trustee Self-Assessment Tool – *Dave Harvey*
 - D. PACE-OSBA and PACE-SDAO Service Agreement 2024-2028 language update – *Dave Harvey*

- IV. **Department Presentations**
 - A. Legislative Short Session Verbal Update – *Lori Sattenspiel*
 - B. Legal Department Report – *Haley Percell/Michael Miller*
 - C. Claims Department Report – *Jens Jensen*
 - D. PACE Financial Report – *Michael Doherty*

- V. **Discussion Items**
 - A. Board Activity Reports – *Trustees*
 - B. AGRiP Travel Details – *Meghan Peterson*
 - C. PACE Trustee email addresses, discussion – *Haley Percell*
 - D. Vector Solutions Training in other languages – *Dave Harvey*
 - E. PACE Administrator update – *Dave Harvey and Emielle Nischik*
 - F. PACE Day Responsibilities – *Dave Harvey & Meghan Peterson*
 - G. Future Trustee topics and activities – *All*

- VI. **Informational Written Reports** *Usually not discussed unless a Trustee has a question.*
 - A. Risk Management Report – *Dan Davenport*



- B. Underwriting Report - *Chris Hill*
- C. Communications Report - *Alex Pulaski*

VII. Future Trust Meetings and Trustee Attendance

- A. April 10, 2024, Sunriver Conference Center
- B. April 11, 2024, PACE Day, Sunriver Conference Center
- C. July 22 & 23, 2024, Eagle Crest Meeting Space

VIII. Trustee Training Opportunities

A. *Association of Governmental Risk Pools (AGRiP)*

Governance and Leadership Conference

PACE Trust Board attendance

A focus on education for pool governing bodies, with additional leadership and timely operational content.

- March 3 - 6, 2024 - Nashville, TN

B. *Public Risk Management Association (PRIMA)*

Annual Convention

The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.

June 6-9, 2024, Nashville, TN

Adjourn