



BOARD OF TRUSTEES MEETING DAY 1

July 21, 2025
10:00 am-4:00 pm

AGENDA

Riverhouse on the Deschutes
3075 N Hwy 97, Bend, OR 97703

- I. Welcome - *Dawn Moorfield*
 - A. Introductions of guests
- II. Education
 - A. PACE Trustee Legal and Ethical Responsibilities- *Haley Percell and Michael Miller*
- III. Lunch
- IV. Presentations
 - A. Russell Investments - *Darrin Hogsed*
- V. Action Items
 - A. PACE Logo update - *Dave Harvey*
 - a. *Sample motion "I move to approve the updated PACE logo; replacing the word 'savings' with 'stability'"*
 - B. PACE Board Policy: Code of Conduct - *Dave Harvey*
 - a. *Sample motion "I move to approve the Code of Conduct as presented and implement as a PACE Board Policy"*
 - C. PACE Board Policy: Financial Communications Policy - *Dave Harvey*
 - a. *Sample motion "I move to approve the Financial Communications Policy as presented and implement as a PACE Board Policy"*
 - D. PACE Board Policy: Local Contract Review Board Policy - *Dave Harvey*



- a. *Sample motion "I move to approve the Procurement Policy as presented and implement as a PACE Board Policy"*

VI. **Department Reports** All Departments can take 10-15 minutes for their presentations

- A. Financial - *Michael Doherty*
- B. Underwriting - *Chris Hill*
- C. Communications - *Stacy Michaelson*

Break

- D. Risk Management- *Dan Davenport*
- E. Legislative- *Adrienne Anderson*
- F. Legal- *Michael Miller*
- G. Claims- *Jens Jensen*

VII. **Discussion Items**

- A. OSBA/SDAO Evaluation - *Dave Harvey*
- B. Budget committee vs Budget education meeting - *Dave Harvey*
- C. AGRiP Advisory Standards Recognition application review - *Dave Harvey*

VIII. **Informational Written Reports** *Usually not discussed unless a Trustee has a question.*

- A. April Meeting Minutes
- B. May Meeting Minutes
- C. June Meeting Minutes

IX. **Future Trust Meetings and Trustee Attendance** (sent to Trustees via calendar appointment)

- A. September 8, 2025: Trust Meeting-Salem, OR
- B. December 3, 2025: Trust Meeting-Eugene, OR
- C. December 4-5, 2025: COSA Law Conference- Eugene, OR
- D. February 23, 2026: Trust Meeting- Salem, OR
- E. April 22, 2026: Trust Meeting- Sunriver, OR
- F. April 23, 2026: PACE Day & PACE Agent's Day- Sunriver, OR
- G. July 20-21, 2026: Trust Meeting- Bend, OR

X. **Trustee Training Opportunities**

- A. *AGRiP Governance Conference*
 - a. **March 1-4, 2026**
Nashville, TN



B. *Public Risk Management Association (PRIMA) Annual Convention*

- a. **June 7-10, 2026**
Ft. Lauderdale, FL
- b. **June 13-16, 2027**
New Orleans, LA
- c. **June 11-14, 2028**
Atlanta, GA

XI. Adjourn



BOARD OF TRUSTEES MEETING DAY 2

July 22, 2025

9:00 am – 11:00 am

AGENDA

Riverhouse on the Deschutes
3075 N Hwy 97, Bend, OR 97703

- I. Breakfast 8:00 am – 9:00 am
- II. **Welcome** – *Dawn Moorfield*
 - A. Introductions of guests
- III. **Department Updates on Progress Toward Goals**
 - A. Financial – *Michael Doherty*
 - B. Underwriting – *Chris Hill*
 - C. Communications – *Stacy Michaelson*
 - D. Risk Management- *Dan Davenport*
 - E. Legislative- *Adrienne Anderson*
 - F. Legal- *Michael Miller*
 - G. Claims- *Jens Jensen*
- IV. **Adjourn** – *11:00 am*