



BOARD OF TRUSTEES MEETING

Thursday, July 27, 2023

12:30pm - 4:30pm

AGENDA

Lunch to be served 12:00pm - 12:30pm

Meeting start 12:30pm

- I. **Welcome** - *Tim Belanger*
 - A. Acknowledge guests

- II. **Trust Education Presentation**
 - A. Claims Executive Session- *Haley Percell and Jens Jenson*

- III. **Action Items**
 - A. April 12, 2023 meeting minutes
 - a. Sample motion: *"I move approval of the April 12, 2023 PACE Trust meeting minutes"*
 - B. Trust Meeting Calendar updated for 2023-2024
 - C. SWOCC Request - *Dave Harvey*

- IV. **Presentations**
 - A. Russell Investment Report

- V. **Department Year End Reports** (oral reporting 10-15 minutes each)
 - A. Legal Department Year End Report - *Haley Percell*
 - B. Underwriting Report - *Chris Hill*
 - C. Legislative Report - *Lori Sattenspiel*
 - D. Claims Report - *Jens Jensen*
 - E. Financial Report - *Michael Doherty*
 - F. Communications Year End Report - *Alex Pulaski*
 - G. Risk Management Year End Report - *Dan Davenport*

- VI. **Committee Appointments** - *Dave Harvey*
 - A. 2024-25 FY Budget Committee, 2 Trustees (2022-23 FY Brad Henry and Dawn Moorefield)

- VII. **Discussion Items**
 - A. Board Self-Assessment - *Dave Harvey*
 - B. PACE Agreements (OSBA/SDAO) First Reading - *Dave*
 - C. Board Activity Reports - *Trustees*
 - D. Pace Administration Update - *Dave Harvey*
 - E. Future Trustee topics and activities - *All*

- VIII. **Annual Trust Board Requirements**
 - A. Acceptance of Trust Agreement as a PACE Trustee - *Dave Harvey*



- B. Conflict of Interest Forms - *Dave Harvey*

- IX. **Informational Reports** *Usually not discussed unless a Trustee has a question.*
 - A. PACE Day Survey Results

- X. **Future Trust Meetings and Trustee Attendance**
 - A. September 25, 2023, OSBA Offices
 - B. December 6, 2023, The Graduate/COSA Law Conference (Eugene)
 - C. February 5, 2024, OSBA Offices
 - D. April 10, 2024, Sunriver Conference Center
 - E. April 11, 2024, PACE Day, Sunriver Conference Center
 - F. July 22 & 23, 2024, TBD in Central Oregon

- XI. **Trustee Training Opportunities**
 - A. *Association of Governmental Risk Pools (AGRiP)*
 - Governance and Leadership Conference
 - PACE Trust Board attendance
 - A focus on education for pool governing bodies, with additional leadership and timely operational content.
 - March 3 - 6, 2023 - Nashville, TN

 - B. *Public Risk Management Association (PRIMA)*
 - Annual Convention
 - The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.
 - June 16-19, 2024, Nashville, TN

- XII. **Adjourn (4:30pm)**
 - A. **Social and Dinner**