



BOARD OF TRUSTEES MEETING

Monday, September 23, 2024

9:00am - 1:00pm

AGENDA

OSBA Office, room 113
1201 Court St NE
Salem OR 97301

- I. Welcome - *Tim Belanger*
 - A. Introductions of guests

- II. Presentations
 - A. Claims Audit- results and action plans - *Jens Jensen*
 - B. OASBO-PACE Outstanding Partner Award - *Dave Harvey*
 - C. AGRiP Advisory Standards Recognition Proposal - *Dave Harvey*

- III. Action Items
 - A. SDAO & OSBA 2023-2024 Evaluation Report - *Dave Harvey*
 - a. *Sample motion: "I move approval in accepting the SDAO and OSBA evaluation for the 2023-2024 fiscal year."*
 - B. SDAO and OSBA Evaluation Criteria Proposal - *Dave Harvey*

- IV. Department Reports
 - A. Legal Services Report - *Michael Miller*
 - B. Claims Department Report - *Jens Jensen*
 - C. Financial Report - *Michael Doherty*

- V. Discussion Items
 - A. Board Activity Reports- *Trustees*
 - B. PACE Administration Update- *Dave Harvey*
 - a. OSBA Organization Chart
 - b. OSBA Bylaws - PACE Changes (Sections 4.1.2, 4.1.4 & 7)
 - C. PACE Board Priorities Draft - *Dave Harvey*

- VI. Informational Written Reports *Usually not discussed unless a Trustee has a question.*
 - A. Russell Investment Report
 - B. Risk Management Report - *Dan Davenport*
 - C. Underwriting Report - *Chris Hill*

- VII. Future Trust Meetings and Trustee Attendance
 - A. December 4, 2024, Gordon Hotel (COSA Law Conference)
 - B. February 3, 2025, OSBA Offices
 - C. April 9, 2025, Sunriver Conference Center
 - D. April 10, 2025, PACE Day, Sunriver Conference Center
 - E. July 21 & 22, 2025, Riverhouse, Bend OR



VIII. Trustee Training Opportunities

A. *Association of Governmental Risk Pools (AGRiP)*

Governance and Leadership Conference

PACE Trust Board attendance

A focus on education for pool governing bodies, with additional leadership and timely operational content.

- March 16 - 19, 2025; Las Vegas, NV

B. *Public Risk Management Association (PRIMA)*

Annual Convention

The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.

June 1-4, 2025; Seattle, WA

IX. Adjourn