



## BOARD OF TRUSTEES MEETING

Monday, September 25, 2023

9:00am – 1:00pm

### AGENDA

OSBA Office, room 113  
1201 Court St NE  
Salem OR 97301

- I. **Welcome** - *Tim Belanger*
  - A. Introductions of guests
  
- II. **Presentations**
  - A. PACE Investment Report - *Russell Investments*
  
- III. **Action Items**
  - A. July 27<sup>th</sup>, 2023 meeting minutes
    - a. *"I move approval of the July 27<sup>th</sup> PACE Trust meeting minutes."*
  
  - B. SDAO and OSBA Evaluation Report - *Dave Harvey*
    - a. *Sample motion: "I move approval in accepting the SDAO and OSBA evaluation for the 2022-2023 fiscal year."*
  
  - C. Agreement between PACE and SDAO
    - a. *Sample motion: "I move approval in accepting the service agreement between the Property And Casualty Coverage for Education and Special Districts Association of Oregon with the agreement term as outlined in section nine."*
  
  - D. Agreement between PACE and OSBA
    - a. *Sample motion: "I move approval in accepting the service agreement between the Property And Casualty Coverage for Education and Oregon School Boards Association with the agreement term as outlined in section five."*
  
- IV. **Department Reports**
  - A. Legal Department Report - *Haley Percell*
  - B. Claims Department Report - *Jens Jensen*
  - C. PACE Financial Report - *Michael Doherty*
  
- V. **Discussion Items**
  - A. Board Activity Reports - *Trustees*
  - B. Administrative update - *Dave Harvey*



- C. Future Trustee topics and activities - *All*
- D. Excess cyber coverage discussion request - *Jordan Ely*

VI. **Informational Written Reports** *Usually not discussed unless a Trustee has a question.*

- A. Underwriting Report - *Chris Hill*
- B. Communications Report - *Alex Pulaski*
- C. Risk Management Report - *Dan Davenport*

VII. **Future Trust Meetings and Trustee Attendance**

- A. December 6, 2023, The Gordon & Oregon Law Conference (Eugene)
- B. February 5, 2024, OSBA Offices
- C. April 10, 2024, Sunriver Conference Center
- D. April 11, 2024, PACE Day, Sunriver Conference Center
- E. July 22 & 23, 2024, TBD in Central Oregon

VIII. **Trustee Training Opportunities**

- A. *Association of Governmental Risk Pools (AGRiP)*
  - Governance and Leadership Conference
  - PACE Trust Board attendance
  - A focus on education for pool governing bodies, with additional leadership and timely operational content.
    - March 3 - 6, 2024 - Nashville, TN
- B. *Public Risk Management Association (PRIMA)*
  - Annual Convention
  - The Association's mission is to promote effective risk management in the public interest as an essential component of public administration.
  - June 6-9, 2024, Nashville, TN **Updated**

IX. **Adjourn**