

CHECKLISTS

BUILDING MAINTENANCE EXTERIOR

Date:	Location:	
Person(s) Conducting the	Survey:	
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Crime Prevention Thro	ough Environ	mental Design (CPTED)
Condition		Recommendation/Additional Info
Are bushes and trees well-trimmed?	Yes No	
Is there signage that denotes public and private spaces?	Yes No	
Is the foundation clean and free of debris?	Yes No	
Exterior Doors		
Condition		Recommendation/Additional Info
Is door hardware in good condition?	Yes No	
Do doors close automatically? (if designed to)	Yes No No	
Are all locks functioning		
properly?	Yes No	
	Yes No Yes No	
properly? Is ADA access available?		
properly? Is ADA access available? Exterior Signage		
properly? Is ADA access available? Exterior Signage Condition	Yes No	Recommendation/Additional Info
properly? Is ADA access available? Exterior Signage Condition Is there clear signage to direct visitors?	Yes No Yes No Yes No No	Recommendation/Additional Info
properly? Is ADA access available? Exterior Signage Condition Is there clear signage to	Yes No	Recommendation/Additional Info



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Fire Hazards		
Condition		Recommendation/Additional Info
Is the area around the building free of debris?	Yes No	
Are the mechanical areas free of debris?	Yes No	
Are transformers free and clear of flammable items/walls?	Yes No	
Are sprinklers tested annually?	Yes No	
Are dumpsters and portable toilets stored away from buildings?	Yes No	