Person(s) Conducting the Survey:

Location:

Date:

|  |  |  |
| --- | --- | --- |
| Condition |  | Recommendation/Additional Info |
| Are signs posted at all entrances, requesting all visitors to the office and obtain a visitor’s pass? | Yes No |  |
| Is auxiliary lighting (battery  backup) provided in the event of a power failure? | Yes No |  |
| Are exits clearly posted? | Yes No |  |
| Do protruding coat hooks in halls have a “top cover” to help prevent impact  injuries? | Yes No |  |
| Is the glass in the display  cases in good condition? | Yes No |  |
| Are the fire sprinkler and alarm system operational and in use? | Yes No |  |
| Is the security alarm system  operational and in use? | Yes No |  |
| Are fire extinguishers mounted to walls and inspected regularly? | Yes No |  |
| Do exterior wood benches/picnic tables have deteriorated/splintered seating? | Yes No |  |
| Do restrooms and locker rooms have signs installed above them indicating  “gender”? | Yes No |  |

|  |  |  |
| --- | --- | --- |
| Condition |  | Recommendation/Additional Info |
| Do paper cutters have blade guards, safety latches and blade tension adjusted so that gravity drop is minimal? | Yes No |  |
| Are coffee pots located in areas where student don’t have access? | Yes No |  |
| Are garbage and recycling areas away from school buildings? | Yes No |  |