

Date: _____ Location: _____

Person(s) Conducting the Survey: _____

Condition		Recommendation/Additional Info
Are signs posted at all entrances, requesting all visitors to the office and obtain a visitor's pass?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is auxiliary lighting (battery backup) provided in the event of a power failure?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are exits clearly posted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do protruding coat hooks in halls have a "top cover" to help prevent impact injuries?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is the glass in the display cases in good condition?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are the fire sprinkler and alarm system operational and in use?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is the security alarm system operational and in use?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are fire extinguishers mounted to walls and inspected regularly?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do exterior wood benches/picnic tables have deteriorated/splintered seating?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do restrooms and locker rooms have signs installed above them indicating "gender"?	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Condition		Recommendation/Additional Info
Do paper cutters have blade guards, safety latches and blade tension adjusted so that gravity drop is minimal?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are coffee pots located in areas where student don't have access?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are garbage and recycling areas away from school buildings?	Yes <input type="checkbox"/> No <input type="checkbox"/>	